**Checklist**

**The following are the requirements to run for chapter officer. You must meet each of these:**

Officer Candidates Must:

* Be eligible by UIL standings (House Bill 72), meaning that in order to run you cannot have had any grades below 70% or Incomplete from the last grading period.
* Be a member in good standings. All dues must be paid.
* Fill out Officer Application. Complete the application and return to Mrs. Hudgins by **April 4, 2016 3pm. Application must include:**
	+ Application
	+ Resume (update)
	+ Copy of your non-position specific speech
	+ Typed Essay Questions
	+ 3 Letters of Recommendation - must be teachers (not ag teachers), administration, or industry professionals.
	+ Letter of Intent
* Take the FFA Officer Test on April 12, 2016, at the time you sign up for.
* Hold a *Greenhand* degree or *Chapter FFA Degree* when you become an officer as stated in the *Official FFA Manual*.
* Attend the panel interview set for April 12, 2016 at 4:00 PM. This is when officer candidates will be interviewed for the officer positions. You should bring a resume.
* Attend and deliver an approved speech to be delivered at the regularly scheduled Mansfield FFA Meeting on April 11 at 6:30 PM.